

# NOTICE

## Complaining Students' Grievances

The Faculty of Management, University of Peradeniya is committed to provide a safe, fair, and harmonious learning environment to all of its students. With this aim, the Faculty Scholarships, Welfare and Grievances Committee (FSW&GC) has been formulated a Grievances handling procedure for handling grievances related to students. This grievances procedure is for academic and administrative matters only.

If a student has any grievance relates to any kind of discontent, dissatisfaction, or negative perception, arising out of anything connected with the faculty that a student thinks, believes, or feels is unfair, unjust, or inequitable can inform it to the FSW&GC through one of the following modes.

- If the student has any grievance which he/ she is unable to communicate verbally, he/ she may submit the written grievance (filled complaint form – **annex 1 which is available in the website**) in the Complaint Box provided at the Office of the Dean after entering the relevant details in the Register kept for this purpose.
- The student may bring his/ her grievance to the attention of any Lecturer/ Senior Student Counsellor (SSC) verbally. The student is required to explain clearly and specifically the nature of the grievance and its effect on his/ her studies and well-being.

**Prof. S. Kodithuwakku**  
**Chair/Faculty Scholarships, Welfare & Grievances Committee**