

NOTICE to All BBA Students

Faculty of Management, University of Peradeniya

Course Registration for the First Semester of 2024/2025 Academic Year

The Course Registration for the First Semester of the 2024/2025 Academic Year will enable **from 05th May, 2025 to 15th May, 2025**. Please follow the given steps to register.

1. Download the two sides of the Paying Voucher from the Faculty of Management Moodle (Learning Management System - LMS) and get it printed, Otherwise Paying Vouchers and Registration Forms are available at the Office of the Dean.

Form S2

*Duly filled form should be submitted
to the Office of the Dean by the Student*

Course Registration Form Faculty of Management University of Peradeniya				
1. Registration No				
2. Name with Initials (Mr/Ms)				
3. Address				
4. Mobile No				
5. Academic Year		6. Semester		
7. Degree		Specialization		
Course Code	Course Title		Prerequisite	Retake
I				
II				
III				
IV				
V				
VI				
VII				
VIII				
IX				
X				
XI				
XII				

Date

Signature of Applicant

Paying In Voucher - Bank Copy		Paying In Voucher - Student Copy		Paying In Voucher - Office Copy	
University of Peradeniya - Peradeniya		University of Peradeniya - Peradeniya		University of Peradeniya - Peradeniya	
People's Bank - Peradeniya - C/A No: 057100121338023 Bank of Ceylon - Peradeniya - C/A No: 000127343		People's Bank - Peradeniya - C/A No: 057100121338023 Bank of Ceylon - Peradeniya - C/A No: 000127343		People's Bank - Peradeniya - C/A No: 057100121338023 Bank of Ceylon - Peradeniya - C/A No: 000127343	
Paid to credit of Current Account No.: 1. Full name of student (in Block Letters) Rev./Mr./Miss.:		Paid to credit of Current Account No.: 1. Full name of student (in Block Letters) Rev./Mr./Miss.:		Paid to credit of Current Account No.: 1. Full name of student (in Block Letters) Rev./Mr./Miss.:	
2. Enrolment No.:		2. Enrolment No.:		2. Enrolment No.:	
3. Name of the Degree:		3. Name of the Degree:		3. Name of the Degree:	
4. Year: Term/Semester:		4. Year: Term/Semester:		4. Year: Term/Semester:	
5. Name of the Hall:		5. Name of the Hall:		5. Name of the Hall:	
6. It is mandatory to fill the Relevant Revenue Head:		6. It is mandatory to fill the Relevant Revenue Head:		6. It is mandatory to fill the Relevant Revenue Head:	
Revenue Head Rs Cts		Revenue Head Rs Cts		Revenue Head Rs Cts	
i. Hall Fees/Room Rent 10070100		i. Hall Fees/Room Rent 10070100		i. Hall Fees/Room Rent 10070100	
ii. Fines/Damages (Hall Related) 10070101		ii. Fines/Damages (Hall Related) 10070101		ii. Fines/Damages (Hall Related) 10070101	
iii. Fines/Damages 10051100		iii. Fines/Damages 10051100		iii. Fines/Damages 10051100	
iv. Enrolment Fees/Semester Fees 10060101		iv. Enrolment Fees/Semester Fees 10060101		iv. Enrolment Fees/Semester Fees 10060101	
v. Medical Fees 10060601		v. Medical Fees 10060601		v. Medical Fees 10060601	
vi. Certificate Fees 10060304		vi. Certificate Fees 10060304		vi. Certificate Fees 10060304	
vii. Convocation Fees 10060303		vii. Convocation Fees 10060303		vii. Convocation Fees 10060303	
viii. Library Fees 10060501		viii. Library Fees 10060501		viii. Library Fees 10060501	
ix. Exam Fees 10060301		ix. Exam Fees 10060301		ix. Exam Fees 10060301	
x. Vacation Res. Fees 10070102		x. Vacation Res. Fees 10070102		x. Vacation Res. Fees 10070102	
Total		Total		Total	
7. Amount in Words:		7. Amount in Words:		7. Amount in Words:	
Date: Signature of Depositor		Date: Signature of Depositor		Date: Signature of Depositor	
Received by cash the above sum to the credit of C/A People's Bank: 057100121338023 Bank of Ceylon: 000127343 of the University of Peradeniya		Received by cash the above sum to the credit of C/A People's Bank: 057100121338023 Bank of Ceylon: 000127343 of the University of Peradeniya		Received by cash the above sum to the credit of C/A People's Bank: 057100121338023 Bank of Ceylon: 000127343 of the University of Peradeniya	
Date: Authorized Officer		Date: Authorized Officer		Date: Authorized Officer	
* Please send this copy to People's Bank University Branch/Bank of Ceylon University Branch, once Payment is made.		* Please keep this copy with you.		* Please Handover this copy to the relevant office of the University of Peradeniya.	

2. Fill the details in the **Course Registration Form** and **Student Record Book**.

3. Fill the **Paying Voucher** and do the relevant payments to the nearest bank. Payment details are also uploaded in the LMS.

- **Registration Fee for Semester - Rs. 500.00 (without retake courses)**
- **Retake Course - Rs. 100.00 (per course)**

4. Submit the Filled Payment Voucher, Course Registration Form and Student Record Book for the semester registration of the registration counter of the Dean's Office at the Faculty of Management for endorsement of Student Record Books. Keep the student copy of the voucher with you for future references. *(The dates for endorsement of Student Record Books will be informed in due course).*

5. **Students should Log into the Management Information System (MIS)** and register for the courses you are following for the current semester and for any course you are retaking. (<http://mis.mgt.pdn.ac.lk>)

**** *The Students of the First Year (those who have already paid) do not require to make payments for course registration, and they*

*are requested to view and follow the guidelines uploaded in the Moodle as a video *****



Senior Assistant Registrar

Faculty of Management

05.05.2025

W.V. Lakshman Kumara

Senior Assistant Registrar

Faculty of Management

University of Peradeniya

Peradeniya, Sri Lanka