NOTICE to All BBA Students

Faculty of Management, University of Peradeniya

Course Registration for the First Semester of 2024/2025 Academic Year

The Course Registration for the First Semester of the 2024/2025 Academic Year will enable **from 05th May, 2025 to 15th May, 2025**. Please follow the given steps to register.

1. Download the two sides of the Paying Voucher from the Faculty of Management Moodle (Learning Management System - LMS) and get it printed, Otherwise Paying Vouchers and Registration Forms are available at the Office of the Dean.

Form S2 — Duly filled form should be submitted to the Office of the Dean by the Student

Courses Registration Form
Faculty of Management
University of Peradeniya

	Course Code	Course Title	Proper take	Retake
1. Registration No				
2. Name with Initials (Mr/Ms)				
3. Address				
4. Mobile No				
5. Academic Year		6. Semester		
7. Degree	BBA	Specialization		

2. Fill the details in the **Course Registration Form** and **Student Record Book.**

3. Fill the **Paying Voucher** and do the relevant payments to the nearest bank. Payment details are also uploaded in the LMS.

   ➢ **Registration Fee for Semester - Rs. 500.00 (without retake courses)**
   ➢ **Retake Course** **- Rs. 100.00 (per course)**

4. Submit the Filled Payment Voucher, Course Registration Form and Student Record Book for the semester registration of the registration counter of the Dean's Office at the Faculty of Management for endorsement of Student Record Books. Keep the student copy of the voucher with you for future references. *(The dates for endorsement of Student Record Books will be informed in due course).*

5. **Students should Log into the Management Information System (MIS)** and register for the courses you are following for the current semester and for any course you are retaking. (http://mis.mgt.pdn.ac.lk)

   **** *The Students of the First Year (those who have already paid) do not require to make payments for course registration, and they*

*are requested to view and follow the guidelines uploaded in the Moodle as a video ****

Senior Assistant Registrar
Faculty of Management
05.05.2025